Frequently Asked Questions - Testing

1. How do I get my license?

Here are the steps to receiving your license.

- 1. What type of license do you need? (See also TDLR licenses) There are 3 types of TDLR towing licenses.
 - 1. Consent Tow (CT)
 - 2. Private Property (PP)
 - 3. Incident Management (IM)
- Consent Tow licenses can be applied for directly at the TDLR website at: www.tdlr.texas.gov
- You do not have to take a Certification Test for a consent tow license. You will have to take Continuing Education AFTER you receive your license. This is explained more in the section on training.
- <u>Private Property & Incident Management</u> licenses must have Certification Testing done before TDLR will finish processing your license application.

Here are the TTSA testing procedures.

- a. Apply online for the Certification Test at: www.ttsa.org There is a RED Section on our front page that says, "Get Your TDLR License". On that page is a link to the registration page. The test is \$100 for non-members or \$75 for TTSA members.
- b. Once we receive your registration and payment, we will send you a study guide. We can email or mail you a hard copy of the study guide.
- c. Online Testing Students must have access to a cell phone, a personal/individual email that can be accessed from their cell phone, and sufficient internet to meet the identification verification requirements. (Students may not use a company email unless it is a designated email for that student only.) Testing can only be done from a PC or laptop. A cell phone or tablet cannot be used to take the actual test.
- d. Once a student feels they are ready to take the test they make an appointment, at least 24 hours in advance of test time.
- e. Students will go through a photo identification process at the testing time. The student has 2 hours to take the test, it must be done on a laptop or computer. The test is not cell phone or Pad capable.
- f. Once a student has finished their test, we will grade. There are 100 questions on the test, and you must make at least an 80 out of 100 to pass.
- g. If you have passed your test, we will notify you and will submit that information to TDLR. In addition, if you have not done so, you will need to apply for your license with TDLR.
 Note: Just taking the exam will not get you your license. You will need to apply for your license with TDLR at: www.tdlr.texas.gov

2. What do I do if I fail the Certification Test?

We encourage you to study before taking the test! Even if you have been in the business before there may be IM, PP, or TDLR questions that you are not familiar with. Do not take this test lightly. If you do happen to fail the test you may take a retest. You will need to follow the same steps as your first test, beginning with applying for the Certification Test. There is a button on the application that says retest. A retest is \$45.

3. What do I do if I fail the second time?

You will need to call our office at 866-924-2088 so that we can set up a third test.